



NOWKA BAIS 2026

Sunday 12th July 2026

Edgbaston Reservoir, Birmingham B16 0AA

STALL APPLICATION FORM

Business Name:	
Registered Business Address:	Tel:
Name of local authority food business registered with:	Mobile:
	Email:
Contact Name:	
Address:	Tel:
	Mobile:
	Email:

Please list all items/goods to be sold on stall. Please also list the electrical Items you will be using. Please refer to clause 13 on the Terms and Conditions for Traders.

You cannot book a non-food stall and then sell food items. Please see terms and conditions

Items to Be Sold:	Electrical equipment to be connected to generator:

Stalls will be 3 metre x 3 metre mini marquee

☐ Hot Food - £600 ☐ Cold Food - £450 ☐ Non-Food - £350

☐ Deposit for cleaning -£100

Total £_____

Early bird offer: Hot food stalls booked by 1stth June its £550 - Cold food stalls Booked by 1st June its £400
Non-food : £300



FULL PAYMENT TO BE MADE WITH APPLICATION

If you have any further queries please contact on 0121 403 1971

email info@nowkabaiscic.co.uk

TERMS & CONDITIONS FOR TRADERS

1. The allocation of trading stands within the Nowka Bais is at the sole discretion of the organisers who reserve the right to allocate trading stands at their own discretion.
2. The organisers have the right to refuse any application for a trading stand and also reserve the right to cancel any such application or to decline at any stage to admit a trader.
3. The organisers reserve the right to change the layout and location of trading stands without prior notice when necessary.
4. The subletting of trading stands within the Nowka Bais event is strictly prohibited.
5. Each trader will be issued a permit to bring **1 vehicle** in the designated stalls area during the stipulated loading and unloading times. If you wish to bring an additional vehicle you will need to notify the organisers at least 7 days before the event.
6. All vehicles to enter the park between **7.30am and 9.30am** on the event day and strictly no vehicle movement will be allowed between **9.30am and 6.30pm**. Vehicles will not be allowed to enter the park for re-stocking during 9.30am to 6.30pm.
7. Trading may take place from **11.00am to 6.00pm**, however you must ensure that you are **ready for inspection by 10.00am**.
8. The organisers **have the authority to close down** any stand run by a trader who, in the opinion of the organiser, has infringed any regulations connected to the event or has been guilty of unfair, dishonest or unseemly conduct.
9. **Stall holders may only deal in the products detailed in their application form on the day of the event. You cannot book a non-food stall and then sell food items. Likewise you cannot sell non-food items on a food stall.**
10. The organisers will provide 1 x table and 2 x chairs for each stall.
11. All traders will be required to provide the organisers with copies of **public liability insurance** with the stall application. **In addition, food stalls will be required to provide with the application copies of:**
 - **Food Hygiene Certificate**
 - **Registration with appropriate local authority as a food business**
 - **Evidence that the business has a food hygiene rating of no less than 4**
12. **Food stall holders will not be allowed to trade until they have completed and handed in the Fire Risk Assessment Checklist on the day of the event.**
13. **Stall holders must meet all trading, health and safety criteria's, if this is not adequately met organisers reserve the right to prohibit trading without refunding of fees.**
14. Food Stalls will be provided with electricity through a shared generator. Each food stall will be **allowed to connect only 2 electrical items to the power supply**. If your stall requires additional power you will need to let



the organisers know at least 7 days before the event so that appropriate arrangements can be made. There will be a charge for the additional power supply which will be determined when the request is made.

15. The organisers have the authority to close down any stall run by a trader who is found to be using extension leads to connect additional items to the power supply provided by the organisers.

16. The following items are not, under any circumstances, to be exhibited or offered for sale on:

- Replica and toy guns other such toys that look like or are likely to be used as weapons or cause injury such as knives.
- Any knife with a blade
- Offensive/obscene materials.
- Raffles, other than any official raffle, will not be permitted.
- No 'roving sales' or trading from sites other than the sites allocated to the stand holders by the organisers are permitted.

17. Stall holders are not permitted to bring any flammable, explosive, toxic or oil-based substances including gas bottles or generators without the prior consent of the organisers. Failure to comply may result in ejection from the site and recovery of any remedial costs.

18. Stall holders must return all equipment provided in the same condition in which it was issued. Any damage will be assessed by the Organisers, and the cost of repair will be charged to the stall holder and shall be payable on demand. In such cases, the deposit will be forfeited. Any damage caused to the marquee—including but not limited to staining, burns, or residue from food preparation, cooking, or smoke—will also result in the full deposit being withheld. Deposits will be returned to stall holders two weeks from the end of the event, subject to confirmation from the marquee provider that no damage has occurred and no additional cleaning is required.

19. Stall holders must leave the site and trading area clean, with no litters or rubbish what so ever. Designated areas for rubbish will be provided. Failing this stall holders will forfeit the deposit to cover additional cost of cleaning.

20. Where electrical power is supplied to ("Electrical Supply") the Organisers will meet their statutory obligations for safe supply.

21. Any electrical goods provided by the stall holders must be P.A.T tested and demonstrate a valid P.A.T test certification.

22. The Organisers shall not be liable for any loss of or damage to, any exhibits, or to any property belonging to any stand holder, however so arising.

23. The organiser's liability arising from the cancellation of the Nowka Bais Event, or the failure or inability to provide a Site, or the subsequent cancellation of an application for a Site, shall be limited to the amount of the Site fee.

24. The organisers reserve the right at all times, to access any stand for the purpose of carrying out a safety inspection in order to satisfy them that applicable laws and statutory requirements are being observed.

25. Any special requirements should be submitted in writing and sent with your application form.

26. The organisers will allocate stands upon receipt of full stall booking fees paid before **23rd June 2025**.

27. Mobile food stalls cannot trade from the Reservoir wall walkway. Anyone found trading in this area will be removed from the event and will not be allowed to trade at Nowka Bais 2025. No refunds will be given to stall holders who do not comply with stipulated rules and are asked to cease trading

28. If you want to cancel your stall you must do so in writing, either by email or letter, to reach us by 12pm on 28th June 2026, where you will receive a 50% refund. Cancellation notice received after 12pm on 28th June or non-attendance on 12th July 2026 will incur the full charge and no refund will be given.



For Official Use

Declaration

I declare that to the best of my/our knowledge the information contained in this application form are correct.

I confirm I have read and understood the terms and conditions of this stall application and will abide by these terms and conditions. Failure to comply may result in the stall not being allowed to trade and the stall fee will not be refunded.

I further confirm I have been given a copy of the Fire Risk Assessment Checklist and Birmingham City Council guidance on operating food businesses at outdoor events

I have enclosed

Copy of Public & Employer Liability Insurance (all stall holders)

☐

Food Hygiene Certificates (Food Stalls only)

☐

Registration with appropriate local authority as a food business (Food Stalls only)

☐

Evidence that the business has a food hygiene rating of no less than 4 (Food Stalls only)

☐

Name: _____

Signature: _____

Date: _____

PLEASE RETURN THIS FORM TO:

Nowka Bais CIC ,
3A Carpenters Road,
Lozells, Birmingham, B19 2BA
Email: info@nowkabaiscic.co.uk
Tel: 0121 4031971

Booking fee by Bank Transfer
Account Name: Nowka Bais CIC
Sort Code: 608301
Account No: 20377933

Date Received: _____ Received By: _____ Amount Paid: _____